

# **GENERIC ENVIRONMENTAL PROJECT BRIEF REPORT FORMAT**

## **EXECUTIVE SUMMARY**

- Briefly describe the proposed project, technology, lifespan, project objectives, location, investment cost, alternatives considered, relevant legislation, major impacts and environmental management commitments.

## **TABLE OF CONTENTS**

### **1.0 INTRODUCTION**

- Summary description of the project including project rationale
- Project objectives
- Developer's physical address, contact person and details
- Particulars of shareholders and directors
- Percentage of shareholding by each shareholder
- Track record (previous experience of enterprise)
- Brief description of the location
- Total Project cost/investment
- Proposed project implementation date

### **2.0 LEGAL AND POLICY FRAMEWORK**

#### **2.1 Policy, legal and institutional framework relevant to the project**

- Policy, legal and institutional framework relevant to the project. Include specific sections of the cited policy, legal and institutional framework relevant to the proposed project
- Relevance of cited sections to the proposed development
- Compliance (how the development complies/will comply to the cited sections)

#### **2.2 International agreements and Conventions**

- International agreements and conventions relevant to the proposed project. Include specific sections of the agreements and conventions relevant to the proposed project.
- Relevance of cited sections of the agreement or convention to the proposed development
- Compliance (how the development complies/will comply to the cited sections)

### **3.0 DESCRIPTION OF THE PROJECT**

#### **3.1 Location**

- Describe the project location supported by a location map drawn to an appropriate scale with a legend, direction of the True North. The location map must be printed on at least "A3" paper size for it to be clear.
- Provide the spatial extent of the proposed project site(Province, City/Municipality/district, specific site)
- Provide land marks and their distances from the proposed site to help identify the proposed project site
- Identify surrounding developments

- Provide coordinates of the proposed site where applicable

### 3.2 Nature of the Project

- Raw materials (including hazardous materials and their storage on site)
- Process and technology (including flow diagrams)
- Products and by-products
- Production capacity
- Schedule and life time of the project

### 3.3 Main activities

- Site preparation phase
- Construction phase
- Operation phase

### 4.0 Project Alternatives

- i. Identification of alternatives such as but not limited to:
  - a. Project need
  - b. Site
  - c. Design
  - d. Technology
  - e. Process
  - f. Raw materials
  - g. Justification for the selected option(s)
- ii. Analysis of each of the identified alternatives
- iii. List of chosen alternatives in order of preference
- iv. Reasons for choosing the preferred alternatives and rejecting the other alternatives

### 5.0 DESCRIPTION OF THE BASELINE ENVIRONMENT

#### 5.1 Ecological Resources

##### a. Fauna

- Terrestrial species (Include common names and respective scientific names)
- Aquatic species (Include common names and respective scientific names)
- Identification of rare or endangered species (Include common names and respective scientific names)

##### b. Flora

- Terrestrial species (include common names and respective scientific names)
- Aquatic species (include common names and respective scientific names)
- Identification of rare or endangered species (include common names and respective scientific names)

### c. Birds

- Field survey of bird species (include common names and respective scientific names)
- Identification of rare and endangered bird species

### Italise scientific names

- 5.2 Geology and hydrogeology
- 5.3 Drainage
- 5.4 Climate
- 5.5 Landscape and topography
- 5.6 Land use and soils
- 5.7 Ground and surface water
- 5.8 Air quality and noise
- 5.9 Social, economic and cultural issues
- 5.10 Built Environment

## 6.0 ENVIRONMENTAL IMPACTS

Identify and discuss

### 6.1 Positive Impacts

- 6.1.1 Socio-economic environment
- 6.1.2 Physical environment
- 6.1.3 Biological environment

### 6.2 Negative Impacts

- 6.2.1 Socio-economic environment
- 6.2.2 Physical environment
- 6.2.3 Biological environment

### 6.3 Methodology of Impact Evaluation

Evaluation of impacts for significance should combine:

- the **frequency** of occurrence of the impact
- the **duration** of the impact
- the **severity** of impact
- the **spatial extent** of the impact
- the **sensitivity** of the element being impacted.

## 7.0 ENVIRONMENTAL SOCIAL MANAGEMENT PLAN (State the Environmental Management Commitments for mitigating negative Environmental Impacts identified in Section 6.0 and measures for enhancing positive impacts.

7.1 Environmental Monitoring Plan (These should include environmental management cost estimates, responsible personnel and the frequency of monitoring)

Aspect	Impact	Mitigation/ Enhancement measure	Frequency of Monitoring	Time frame	Performance indicator	Responsible person	Cost

## 8.0 DECOMMISSIONING AND CLOSURE PLAN

State environmental management commitments associated with the Decommissioning and Closure Phase for the project

## 9.0 Declaration of authenticity of report contents

## 10.0 BIBLIOGRAPHY

## 11.0 APPENDICES

- Maps and satellite images
- Figures (tables, charts, graphs, models, photographs);
- Certificate of Incorporation
- Investment License
- Title deeds or lease agreements
- Certificates of Incorporation
- Agreements
- Asset valuation reports
- Approval documents
- Any other relevant supporting documents or information that cannot be presented in the main report

